



## ZONING CERTIFICATE APPLICATION (MINOR STRUCTURES)

City of Arcadia Florida  
Community Development  
23 Polk Avenue North  
Arcadia, FL 34266  
(863) 494-4114

City Website: [arcadia-fl.gov](http://arcadia-fl.gov)

Date Stamp

Fee: \$65.<sup>00</sup>

R# \_\_\_\_\_

File No. : **14** - \_\_\_\_\_ **ZC**

The Zoning regulations are used for controlling land use, height, setbacks, and similar concerns with occupying land. A zoning permit authorizes the use of property and building structures, they are typically required when a building permit is not needed for certain minor, low intensity development activity. They are also called "Certificates," as they certify the use or building structure complies with the zoning regulations contained in the Arcadia Land Development Code.

### APPLICANT'S INFORMATION

(Agent or Contractor)

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No.: (       ) \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY OWNER'S INFORMATION

(Leave Blank if Same as Applicant)

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No.: (       ) \_\_\_\_\_

Email: \_\_\_\_\_

### I. Type of Development Activity Proposed (Check all development activities)

<input type="radio"/> Fence	<input type="radio"/> Shed (250 sq.ft to 1,000 sq. ft.)	<input type="radio"/> Car Port	<input type="radio"/> Roofed, Pole Barn (no sides)	<input type="radio"/> Deck
<input type="radio"/> Driveway (under 1,000 sq. ft.)	<input type="radio"/> Culvert	<input type="radio"/> Curb Cut	<input type="radio"/> Paved Area/Patio (under 1,000 sq. ft.)	Other _____

### II. Property Information

Parcel Address (if assigned): \_\_\_\_\_

Parcel Identification Number: \_\_\_\_\_

### III. Land Use and Utility Standards

Is the property located within a Historic District: ☐ No ☐ Yes (if yes, please see staff for HPC application)

Zoning Map Designation: \_\_\_\_\_

Lot Size (sq. ft.): \_\_\_\_\_ Lot Length: \_\_\_\_\_ Lot Width: \_\_\_\_\_

#### Zoning Code Yard Setbacks:

\_\_\_\_\_ Front Yard  
(if corner lot) \_\_\_\_\_ secondary Front Yard  
\_\_\_\_\_ Side Yard  
\_\_\_\_\_ Side Yard  
\_\_\_\_\_ Rear Yard  
\_\_\_\_ 10' \_\_\_\_\_ Between Buildings  
(per Code 110-631)

#### Proposed Accessory Structure Setbacks:

\_\_\_\_\_ Front Yard  
(if corner lot) \_\_\_\_\_ secondary Front Yard  
\_\_\_\_\_ Side Yard  
\_\_\_\_\_ Side Yard  
\_\_\_\_\_ Rear Yard  
\_\_\_\_\_ Between Buildings

**IV. Site Plan and Property Improvement Materials** – Please provide a copy of any property survey, site development plans, drawings, renderings, engineered plans, photos, and vender specification sheets for prefabricated materials. Please indicate all attached exhibits that you are submitting (check all that apply):

☐ Property Survey

☐ Site Plan

☐ Building Elevation

☐ Drawings

☐ Engineered Plans

☐ Photos

☐ Vender Spec. Sheets

Other \_\_\_\_\_

☐ None. I intend to utilize City provided site plan sheet.

I understand that I am required to include ALL property information, proposed improvements, and other such project delineations that may be necessary to confirm code compliance and to ensure there are no utility services conflicts.

#### Planning and Zoning Review:

☐ Approved

☐ Denied

\_\_\_\_\_  
Zoning Inspector Signature

Date: \_\_\_\_\_

#### Utility Systems Review:

☐ Approved

☐ Denied

\_\_\_\_\_  
Utility Inspector Signature

Date: \_\_\_\_\_

#### Notes, Restrictions, and Permit Coordination:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_